

First 2-3 Months Transition Activities

Rev. Steve Colladay, Transitional Specialist

<u>What</u>	<u>Who</u>	<u>Purpose</u>	<u>Time Required</u>	<u>When?</u>
Clarifying/assuming Sr. Minister & Transitional Minister Roles & Responsibilities	Steve, Board, staff, key leaders	Create Transition Plan for Unity of Gaithersburg with Board and staff, key leaders	As necessary	TBA
Create Transition Plan	Steve, Board, staff, key leaders, community	To provide a seamless and unified transition between Rev. Sheryl Myers leaving, transitional activities, and the arrival of the new minister/s.	Several meetings as necessary	Begin first or second week
Connecting with Community	Steve, Board, staff; Meet & Greet community;	Loving and healthy relationships are a priority!	1 hour	Meet/Greet Jan 3, 1:45 pm ET
Honoring Our Past, Creating Our Future HOPCOF See HOPCOF sample flyer - PDF	One-on-one with Board, staff, key leaders Steve and another UWM consultant co-facilitates the Saturday congregational session	Integration of honoring and healing the past with future possibilities; deeping an experince of authentic community	TBA Saturday, 9:00 am to 4:00 pm Everyone who ever attended Unity of Gaithersburg is invited. A Healing & Reconciliation Circle is held the following week	4 to 5 weeks
Team Building; Leadership Training	Steve facilitates session for Board of Trustees Steve plans and facilitates Saturday session for congregation	Team building;key elements of leadership; Reviewing 120 page UWM Leadership Manual.	Saturday 9:00 am to 4:00 pm OR 2 to 3 sessions of 2 hrs. each.	TBA
Vision, Mission, Core Values		A community-centric and mission-focused and designed model for developing Vision, Mission, Core values. Also, a strategy for creating a Plan of Action for Unity of Gaithersburg	Saturday, 9:00 am to 4:00 pm Everyone who ever attended Unity of Gaithersburg is invited.	4-5 wks after HOPCOFF
<p>Begin plannng & implementing Form Transition Team; schedule first mtg. Agreeing and Disagreeing in Love policy The I of the Storm class Review and update Bylaws Support Prayer Chaplain Program And future Transition activities including minister search.</p>				