

**(FOR CREDITED CLASSES ONLY)**

**Student Instructions for Online Registration  
For SEE (Spiritual Education and Enrichment) Classes**

**If you would like to view, register, or pay for courses that are being offered at Unity of Gaithersburg, please follow the instructions below:**

- Go to [www.unityinstitute.org](http://www.unityinstitute.org).
- Click **Register for Classes** at the top of page.

**(You then can download a tutorial on this page showing all the steps to view, register, and pay for courses)**

- Click **Register for Classes** button on the left side of page.
- Click **Enter** at the bottom left-hand corner.
- Scroll down the list of catalog names until you see **SEE Extension – (add church name)**.
- Click on the **SEE Extension – (add church name)** catalog name.
- Click on the **Course number** to expand the information.
- Click on **Register** for the course you would like to enroll in.
- Click on **Add to Cart** for the course you would like to purchase.
- Click on **Checkout**.
- You will then be prompted to either **Log-in** to your existing **Student Account** or **Create a New Student Account**.

Contact [unityinstituteregistrar@unityonline.org](mailto:unityinstituteregistrar@unityonline.org) if you are not sure if you have a student account or if you have questions.